

Still Ready for Work



EMPLOYABILITY TRAINING MENU 2024

The Still Ready for Work programme supports people aged 50+ to remain in work, to change career or to source employment. It helps individuals to stay motivated, confident and connected as they prepare their next steps in to the world of work.

The programme offers a range of services to help people over 50 with all aspects of their working life including: regular online employability workshops; a Coffee & Job Club; e-learning covering a range health and wellbeing topics; and one-to-one job search support from a recruitment expert.

Participants can sign up for or as many or as few workshops as they wish and, following the workshop/s, they will have access to the other Still Ready for Work offers: Coffee & Job Club, e-learning and one-to-one support.

All offers as part of the Still Ready for Work programme are **free** for participants, delivered by professional trainers or facilitators, and are lively and interactive.

Employability Workshops

The workshops below, which cover four key job search topics, are run regularly and facilitated by an employment and recruitment specialist.

Participants can pick and choose which sessions they wish to register for or sign up for all four. Dates are available throughout 2024. Please click [here](#) to register or find out more about each workshop below.

Attendees are welcome to engage and ask questions throughout the session, or simply use the session to listen and receive information.



The Responsible
Business Network
Northern Ireland



HOW TO CREATE A DIGITAL CV AND COVER LETTER

16 January, 2:00 – 3:30 pm

Learn more about why it is essential to have a digital version of your CV, and how to identify and highlight strengths, skills, and experiences that are relevant to the job you are applying for. Attendees will discover why quality over quantity is important when making job applications.

Click [here](#) to choose a date and register.

HOW TO USE RECRUITMENT AGENCIES AND JOB BOARDS TO WORK ON YOUR BEHALF

18 January, 2:00 – 3:30 pm

Learn how to team up with relevant recruitment agencies that can work on your behalf when seeking employment. This workshop will cover networking both online and offline, and provide tips that will help set you apart from other candidates.

Click [here](#) to choose a date and register.

HOW TO USE SOCIAL MEDIA TO FIND NEW JOB OPPORTUNITIES

23 January, 2:00 – 3:30 pm

Learn how to use social media to identify new job opportunities and how to automate the job searching process. This workshop focusses on the top three social media sites used for employment and covers the importance of having an online social presence to secure a new job.

Click [here](#) to choose a date and register.

HOW TO SUCCEED IN ONLINE AND FACE-TO-FACE INTERVIEWS

25 January, 2:00 – 3:30 pm

This workshop will help you to prepare for various interview formats and learn more about both verbal and non-verbal communication. The workshop covers online interview formats including pre-recorded interviews, and what you need to consider and do in order to succeed.

Click [here](#) to choose a date and register.

Eligibility Criteria

The workshops above, which cover four key job search topics, are run regularly and facilitated by an People aged 50+ who are seeking employment or a change in career.

Contact

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